**Sample letter for taking over the GS1 package**

GS1 Nederland

Attn. Back Office

<City>, <Date>

Subject: Takeover of the GS1 package by <company name B>

Dear Sir / Madam,

Hereby the management of <company name A>, established at <address, zip code, place name>. (Hereinafter referred to as **Party A**)

and

The management of <company name B>, established in <address, zip code, city name>. (Hereinafter referred to as **Party B**).

Declare that Party A and (all) its purchased GS1 service(s), executed with the codes corresponding to the company number <**contract number(s)**> which is purchased at GS1 Netherlands, are fully taken over by Party B.

Party B declares to have taken note of the code registration of Party A at GS1 Netherlands and also declares that it wishes to take over the range, executed using the codes corresponding to the company number < **contract number(s)**>.

|  |  |
| --- | --- |
| Company Name Party A:Chamber of Commerce nr.:Name:Position:Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Company Name Party B:Chamber of Commerce nr.:Name:Position:Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Please scan and mail this letter to: bo@gs1.nl